



Chamber of Commerce

Hawkinsville Harness Festival  
Saturday, April 7, 2018

**VENDOR INFORMATION AND GENERAL RULES**

1. Vendor entry deadline: March 23, 2018
2. Exhibitors must be set up by 9:00 AM, Saturday, April 7th.
3. Exhibit spaces will be outdoors only.
4. Exhibit booth sizes, 15x15. Festival tents/Beach tents will be needed.
5. Exhibit booth fees priced with and without electrical hook-up. (Available outlets 120 VOLT)
  - a. Electricity is limited, generators are encouraged.
6. NO refund given for vendor cancellation or vendor "NO Show."
7. Vendors are required to provide their own tents, tables, chairs, electrical cords (electricity could be several 100 feet away, please bring plenty of electric cord).
8. Plan to stay the entire time, NO "early bird break-downs." You will be advised of any inclement weather by the festival committee. At this time everyone will leave early.
9. **Submit an inventory list and picture of items, in advance. The festival committee reserves the right to accept or reject any applications.**
10. **Arts & Crafts** (hand crafted items) will be the major highlight of the festival. **NO Flea Market or Garage Sale Items!**
11. **Children's Rides/Games, Pony Rides, etc. are welcome.** Must submit a detailed list of rides/games that will be available as well as the complete dimensions of each ride/game to ensure we provide adequate spacing for each. We reserve the right to request additional information or request that vendor not include a particular ride or game if adequate spacing is not available...**Safety is Number 1 priority!** All rules apply to rides/games, as to arts and crafts, etc/ Children's ride operators must include proof of liability insurance.
12. **Clean-up** booth before leaving festival. Trash receptacles will be available. All exhibit materials or equipment not removed from the site by a reasonable amount of time following closing will be considered abandoned by the exhibitor and will become property of the event.
13. Friday night set-up may be possible if arrangements are made with the festival committee.
14. Early bird set-up for Saturday is 7:30 AM.
15. Limited number of **food vendors** accepted. Submit detailed menu of food items to be sold with application.

Mail forms with payment to: Hawkinsville-Pulaski Chamber of Commerce, P.O. Box 300, Hawkinsville, GA 31036  
by March 23, 2018. After deadline, there will be a \$10.00 late fee.

Please make checks payable to

Hawkinsville-Pulaski Chamber of Commerce.

Hawkinsville-Pulaski County Chamber of Commerce

**VENDOR ACKNOWLEDGEMENT AGREEMENT**

**Liability for Loss or Theft:**

- ❖ The owner or custodian of the property of any kind brought to the Festival, either for exhibit or for other purposes, assumes as a condition of its admission to the event, all risk of and responsibility for its loss, damage, or theft. The festival committee and/or volunteers cannot and will not accept responsibility or liability for any damage or injury resulting from theft, fire, the elements, accidents, or other conditions of causes, whether to exhibitors, property of concessionaires, vehicles on the grounds, and articles left therein, or any property of any nature on the grounds during and after the event, should make their own arrangements for guarding and protecting their property.

**Weather Policy:**

- ❖ No vendor will be allowed to break-down their booth early, unless a formal weather announcement is made by the festival committee. If vendor decides not to follow the weather policy, you will forfeit your eligibility to return next year.

**ACKNOWLEDGEMENT**

I hereby acknowledge that I have read, understand, and agree to abide by the General Rules: Liability for Loss or Theft: and Weather Policy, as a vendor at the April 7, 2018 Hawkinsville-Pulaski Harness Festival. I understand by not abiding by these rules I will forfeit my eligibility of returning another year.

\_\_\_\_\_  
Applicants Name

\_\_\_\_\_  
Date



Chamber of Commerce

Hawkinsville Harness Festival - Vendor Application

Saturday, April 7, 2018

10:00 AM – 5:00 PM (Arts & Crafts / Horse Races)

NAME: \_\_\_\_\_ BUSINESS NAME (if applicable): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE NUMBER: (H) \_\_\_\_\_ (W) \_\_\_\_\_ FAX \_\_\_\_\_

Email: \_\_\_\_\_ Cell # \_\_\_\_\_

Description of your merchandise: Attach a detailed list of Merchandise, Menu, Rides/Games.

Hand crafted items only, NO Flea Market or Garage Sale Items.

PLEASE CHECK:

Arts and Crafts Exhibit Costs: Booth 15 X 15
 NO electricity \$25
 w/Electricity \$35 (120 Volt Outlet)

Food Vendors Costs: Booth 15 X 15
 NO electricity \$50
 w/Electricity \$60 (120 Volt Outlet)

Children's Rides & Games Costs: Booth 15 X 15
 NO electricity \$50
 w/Electricity \$60 (120 Volt Outlet)
Larger Booth 40 X 40
 NO electricity \$75
 w/Electricity \$85 (120 Volt Outlet)

Live Animals (Petting Zoo, Pony Rides, etc.)
 NO electricity \$25
 w/Electricity \$35 (120 Volt Outlet)

TOTAL AMOUNT (Check or Money Order) = \_\_\_\_\_

Make checks payable to: Hawkinsville-Pulaski Chamber of Commerce

The undersigned agrees that the Chamber of Commerce, City of Hawkinsville, or Pulaski County will not be liable for any damage, loss, or injury, to the undersigned's property or any personal injury, which they or their employees may sustain while engaged at this festival on April 7, 2018.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE include signed agreements. Thank you for your interest in our festival.