

The Board of Commissioners of the City of Hawkinsville, Georgia met in a Regular Meeting, August 3, 2015 at City Hall at 6:00 p. m. with Chairman Shelly Berryhill presiding.

**PRESENT:** Chairman Shelly Berryhill, Vice Chair Phil Ne Smith, James Colson, Henry Cravey and Ken Hardy.

Chairman Berryhill welcomes everyone. Ken Hardy gave a Prayer. All pledged allegiance to the flag of the United States of America.

**CITIZEN COMMENTS:** Joel Campbell only wanted to know if any changes have been made with the ordinances and curfew. Shelly Berryhill stated that they just got all the ordinances in today, and the City Manager Tim Young has looked over all of them and he will be sending all the Commissioners a copy. Tim Young also stated he had received a letter from Riverside Baptist Church where numerous members had signed against allowing places that serve Alcohol, to stay open later. Commissioner NeSmith also stated he was not in favor of changing the ordinance.

Sam Way, whose term on the State Board of Economic Development expired on July 31, 2015, started by saying how discouraged he was about Hawkinsville which is worse than ever before. He told Commissioners to look at Abbeville and Unadilla, if you can find it, and that's what Hawkinsville will look like in ten to twenty years if something is not done. He also mentioned that the members of the Commissioners must be willing to do something about these things.

Sam Way mentioned the River Park and how nothing has been done and we need to clean it up. Neglecting projects is leaving us out of grant money Sam Way insisted. Arts Council/Opera House he said the City owns it and has let it go and rot. The Fox Theater has grant opportunities for similar facilities that we could look into seeing if we qualify for any grant opportunities. Sam Way stated that there are people willing to help if the Commissioners showed the people of Hawkinsville they were interested in some of these projects. The Canoe that was in the attic of Clark Funeral Home has been carbon tested by the State which Sam Way seems to remember that they told him it was 700 year old. He said we need to thank the family that gave it to the City and find a place to store it as it is currently located at the fire department. Sam Way stated that Chuck Sutherland has put much effort into the River. Sam Way also stated that we had numerous people in the community that wanted to be part of helping get the museum going, but need the support and help from the Commissioners. He mentioned assigning a Commissioner to each project/group to get things going.

**MINUTES:** Vice Chair Phil NeSmith motioned to approve the minutes of July 6, 2015 Regular Meeting with the change in wording of "revoked" to read "turned in" beer license for Mary's Pool Hall under citizen comments. Ken Hardy seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**MINUTE:** Vice Chair Phil NeSmith motioned to approve minutes of July 30, 2015 Called Meeting with the change in wording of "personnel" in order to go into executive session to discuss "litigation". James Colson seconded, motion passed by yes vote by Shelly Berryhill, Phil Ne Smith, James Colson, Henry Cravey and Ken Hardy. No oppositions or abstains.

**OLD BUSINESS:** Chair Shelly Berryhill motioned to table the reappointment of Housing Authority Resident Member Pete Jackson to the board. Vice Chair Phil NeSmith asked if we had any other nominations. Candy Powell said he had talked to Jannie Brown of Apartment 3 sixty two six street and she agreed to serve. Phil NeSmith asked us to send her a letter. Phil NeSmith seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**APPROVE APPLICATIONS FOR BUSINESS:** Vice Chair Phil NeSmith motioned to approve the applications for business licenses in the name of

1. COLEY INSURANCE & REALTY, INC.  
231 Broad St. Richard M. Coley, applicant

Ken Hardy seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**CHANGE SEPTEMBER 7, 2015 REGULAR MEETING DUE TO LABOR DAY HOLIDAY TO SEPTEMBER 14, 2015.** Henry Cravey motioned to change September 7, 2015. Regular Meeting due to Labor Day holiday to September 14, 2015. James Colson seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**APPROVE THE BAD DEBT LIST ON UTILITIES AS OF JUNE 30, 2015:** Ken Hardy motioned to approve the bad debt list on utilities as of June 30, 2015. Phil NeSmith seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**QUOTES FOR RIVER MARKET ROOF:** Vice Chair Phil NeSmith motioned Bates Roofing for River Market roofing recommended by City Manager Tim Young as the lowest bidder. James Colson seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**APPROVE:** Henry Cravey motioned to approve speed bump request to be installed at 11 Commerce Court, Faith Holt, applicant. Phil NeSmith seconded motion passed by four yes votes by Phil NeSmith, James Colson, Henry Cravey and Ken Hardy approved and Shelly Berryhill against. One opposition and no abstains.

**APPROVE:** Henry Cravey motioned to approve speed bump request to be installed at 28 Valley Road, Wes Brown, applicant. James Colson seconded motion passed by three yes votes by James Colson, Henry Cravey, and Ken Hardy. Shelly Berryhill against and Phil NeSmith abstained. One opposition and one abstain.

**APPROVE Vice** Chair Phil NeSmith motioned, to approve Jointly Owned Gas agreement to accept financing. Ken Hardy seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

**APPROVE Vice** Chair Phil NeSmith motioned, to approve Winter Peaking Service Agreement. James Colson seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey, and Ken Hardy. No oppositions or abstains.

#### **CITY MANAGER'S UPDATE:**

##### **Central Georgia Technical College – ACT Profiles – Work Keys:**

**Ann Lear with CGTC is working on ACT Profiles – Work Keys that are designed to identify skills sets needed for employee positions.** These profiles help to identify strength and weaknesses of individuals for success in our positions. We will then provide opportunities for training to improve the weaknesses to have much better trained employees. These types of profiles have been done for a number of manufacturing companies including **Frito-lay and H&V**. We are the **first municipality** that these have been attempted and we look forward to the results. Anytime an opening comes up we can use the profiles to identify potential internal candidates that could be successful. The first three positions to be identified are **Director of Public Works, Water Supervisor and Waste Water Director**. Each of these positions met with Ann Lear this past week to begin the process. **MGRC is paying for this service by CGTC on behalf of the City of Hawkinsville.**

### **EnviroPro Remediation at 512 Progress Ave – Sun Mart**

EnviroPro Services has been contracted by Sun Mart for **soil and gasoline remediation**. This requires **6 small air induction wells around the property** to facilitate the release of gasoline residue in the soil. EnviroPro will have a gated trailer on the property monitoring this project for at least two years. Lance Woods, Johnny Gordon and Hugh Staples have all reviewed the drawing and project description and agree on their plans. No timeline has been set for this startup. This project is the result of a **gasoline tank removal and leak in 2009**.

### **Street Lights at Southern Hills Golf Course:**

We had calls about a number of **lights not working at Southern Hills**. After talking with Middle Georgia Electric, who maintains the lights, almost **19 lights** have been out for an extended period of time. The discussion with Middle Georgia Electric was to replace the non working lights with a **new LED light that requires less maintenance**. For lights that only need a bulb replacement these were replaced. Any that needed extensive work will be replaced with a LED light in the next couple months. **These were out of service from more than a year according to residents that walk during the evening**. I identified each light and provided a list to Mid GA Elec. **They have agreed to give us a year's credit for the 19 lights**. (I can't imagine less maintenance than not working for over a year!)

### **DOT Bridge Replacement:**

Harland Smith is our contact with DOT regarding the Bridge Replacement Project. The City had requested to **add pipe hangers from the bridge** for future water pipe installation. This was requested just in case the City of Hawkinsville ever wanted to connect to Hartford Water. This would provide water for both systems in case of an emergency. Harland has indicated that the cost to the City to add the hangers is **\$148,675**. This is hangers only, no pipe. I have asked for more information regarding the cost, and if this can be done at a late date by the City. This project is still in the design phase by DOT.

### **Highland Avenue CDBG Grant:**

This Grant is for the Highland Avenue, Third Street, and Poplar Street area. Chrystal Galliard is the new Administrative Manager with the Middle Georgia Regional Commission. **LeClay Construction was the low bidder with a total of \$439,575.49**. Chrystal with MGRC had a **pre-construction meeting on July 21, 2015** with LeClay, MGRC, Ocmulgee Engineering and sub-contractors reviewing CDBG reporting requirements and timeline. **All contracts are now in place and waiting for Performance Bonds** to be issued. Once completed we expect work to begin shortly thereafter.

### **Hawkinsville Harness Facility and Pavilion:**

On July 11th the National Horse Barrel Association (NHBA) had a sanctioned event at the **Hawkinsville Pavilion with 225 horses and well over 300 people in attendance for the day**. This event was the **NBHA Youth** qualifier here at the Hawkinsville Pavilion that will send it's winners to the **NBHA Youth World Championships** in Perry. **The organizers were very impressed with the continued improvements**. These events award points to the horses based on barrel racing performance and many of them will advance to the Youth Championship.

A \$400.00 **Laser system is being installed** this month to make our pavilion a certified barrel racing course. With the laser system the barrels must be positioned in the same spot for each race. This **prevents barrels being moved and changing the length of the course**. It is very important for our pavilion to be certified with a laser system. Tom Folds our building inspector will be installing this system as he is an electrician.

### **Harness Track Grant:**

The Chamber received a **\$12k grant from the Community Foundation of Central Georgia** for use to **update the bunk rooms and bathrooms on the horse barns**. Jim has already started working on cleaning, painting and repair of these rooms. The City must provide a **\$12k match with in-kind services** which is Jim and Jonathon's time.

Update: **All but two of the bunk rooms and bathrooms for the lower barns are completed.** These look great and the trainers who stay in these rooms should have a much better experience with lodging this coming season. We will also charge more for the rooms.

**Charts:**

General Fund  
Gas Fund  
Water/Sewer Fund  
Sanitation Fund  
Harness Track Fund

**Reports Included:**

Archway Report  
Chamber of Commerce / UP Reports  
Work Order Summary  
Commercial Past Due Accounts  
Past Due Business Licenses \*New\*

**ARCHWAY:** Michelle Elliot stated that in the past four years she is very excited seeing a difference in the graduation rates and at risk teens while working with the Youth Leadership Program.

**FINANCE DIRECTOR'S REPORT:** Mitchell Woods stated the finance report for June 2015 was in City Commissioners notebooks. He stated there was an increase in gas sales and margin. SPLOST is staying on target.

**COMMISSION COMMENTS:**

Phil NeSmith wanted to know about gutter at River Market getting repaired. City Manager Tim Young stated that was in the quote for the roof.

Ken Hardy wanted to know how often the Housing Authority Board met. Larry Dunaway stated they met quarterly and have not met in the last four months.

Shelly Berryhill had none.

Henry Cravey wanted to know if the tin on the barns at track had been looked at. City Manager Tim Young knew about it and in process of fixing it.

James Colson had none.

**EXECUTIVE SESSION:** Shelly Berryhill motioned to go into executive session to discuss personnel. Phil NeSmith seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey and Ken Hardy. No oppositions or abstains.

Time noted was at 6:42 p.m.

**REOPEN MEETING:** James Colson motioned to reopen the meeting. Henry Cravey seconded, motion passed by yes vote by Shelly Berryhill, Phil Ne Smith, James Colson, Henry Cravey and Ken Hardy. No oppositions or abstains.

The time was noted at 7:45 p.m.

**CITY MANAGER PAY INCREASE:** Phil Ne Smith motioned to increase City manager salary to \$65,000.00 a year. Henry Cravey seconded, motion passed by yes vote by Shelly Berryhill, Phil NeSmith, James Colson, Henry Cravey and Ken Hardy. No oppositions or abstains.

There being no further business.

**ADJOURN:** Phil NeSmith motioned to adjourn and Ken Hardy seconded, motion passed unanimously.

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Chairman Board of Commission  
Hawkinsville, Georgia

ATTEST:

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City Clerk