

**City of Hawkinsville
96 Broad Street
P.O. Box 120
Hawkinsville, GA 31036
(478) 892-3240**

Occupational Tax Application Instructions

- 1. Complete the application and affidavits. The application can be mailed to the above post office box or you may deliver it to City Hall. DO NOT submit payment at this time.**
- 2. Once your application is received it will be delivered to the Building Inspector and Fire Chief for approval.**
- 3. You will be notified upon approval or denial of your application. If your license is approved you will be responsible for submitting payment in a timely manner.**
- 4. Once your payment has been received, your business license will be mailed or you may pick it up at City Hall.**

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96 Broad Street
P.O. Box 120
Hawkinsville, GA 31036
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**Occupational Tax Application
Tax Year 2022-2023**

Date: _____

Name of Business: _____

Name of Owner: _____

Physical Address of Business: _____

Mailing Address of Business: _____

Phone Number of Owner/Operator: _____

Email address of Owner/Operator: _____

Georgia State Sales Tax ID Number: _____

E-Verify Number (If Applicable): _____

Last 4 Digits of Social Security Number: _____

Description of Business: _____

Number of Employees: _____

Tax Due Per Schedule: _____

I certify that the information reported herein is true and correct.

Signature

Printed Name

Title

Return completed form to:

City of Hawkinsville
P.O. Box 120
Hawkinsville, GA 31036

Applications may also be delivered to City Hall at the physical address listed on this application.

Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a **City of Hawkinsville**, Georgia Business Occupation Tax Certificate, Alcohol License or other public benefit as referenced in O.C.G.A. Section 50-36-1, the undersigned applicant verifies one of the following with respect to his/her application for a public benefit:

1) _____ I am a United States citizen

(Must include copy of either a current State Driver's License, Passport or Military ID)

2) _____ I am a legal permanent resident of the United States**

(Must include a copy of your current State Driver's License and either a copy of your Permanent Resident Card or Employment Authorization Card)

3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency**

(Must include a copy of your current State Driver's License and either a copy of your Permanent Resident Card or Employment Authorization Card)

****My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.**

The undersigned applicant also verifies that he/she is 18 years of age or older and has provided at least one secured and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (City), _____ (State).

Signature of Applicant

Date

Printed Name of Applicant

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 20____

Notary Public _____

My Commission Expires: _____

City of Hawkinsville Occupational Tax Schedule

| # of Employees | Occupational Tax | # of Employees | Occupational Tax |
|----------------|------------------|----------------|------------------|
| 1 | \$60.00 | 26 | \$517.20 |
| 2 | \$80.00 | 27 | \$533.40 |
| 3 | \$100.00 | 28 | \$549.60 |
| 4 | \$120.00 | 29 | \$565.80 |
| 5 | \$140.00 | 30 | \$582.00 |
| 6 | \$160.00 | 31 | \$596.58 |
| 7 | \$180.00 | 32 | \$611.16 |
| 8 | \$200.00 | 33 | \$625.74 |
| 9 | \$220.00 | 34 | \$640.32 |
| 10 | \$240.00 | 35 | \$654.90 |
| 11 | \$258.00 | 36 | \$669.48 |
| 12 | \$276.00 | 37 | \$684.06 |
| 13 | \$294.00 | 38 | \$698.64 |
| 14 | \$312.00 | 39 | \$713.22 |
| 15 | \$330.00 | 40 | \$727.80 |
| 16 | \$348.00 | 41 | \$735.09 |
| 17 | \$366.00 | 42 | \$742.38 |
| 18 | \$384.00 | 43 | \$749.67 |
| 19 | \$402.00 | 44 | \$756.96 |
| 20 | \$420.00 | 45 | \$764.25 |
| 21 | \$436.20 | 46 | \$771.54 |
| 22 | \$452.40 | 47 | \$778.83 |
| 23 | \$468.60 | 48 | \$786.12 |
| 24 | \$484.80 | 49 | \$793.41 |
| 25 | \$501.00 | 50 | \$800.00 |

- Amounts include a **\$40.00** administrative fee
- Maximum amount due is **\$800.00**

ADD 10% TO AMOUNT DUE IF PAYING AFTER JULY 1

NOTE: Full time employees are ALL individuals who work a 40-hour week. Hours of part-time employees are added together and divided by 40 to determine the number of full-time employees.